

Brimstone and Fire LLC

Festivals

Food Concessionaire Rules and Regulations

1. All food concessions contribute on a percentage of daily gross sales monies due the Ohio Renaissance Festival (ORF) must be paid no later than 7pm each day the festival is open with the exception of the final day of the festival and monies are due then at 5pm. Payment shall be made to the ORF main office or the ticket building based on notification by Food and Beverage Manager. Failure to make timely payments may result in revocation of concession contract.
2. Concession badges will be issued to the concessionaire at the concessionaires' meeting.
3. Concessionaire will be permitted to have one vehicle on-site. Passes will be discussed at concessionaires' meeting.
4. No concessionaire shall set up or operate on the ORF fair grounds until insurance certificate is on file in the ORF office. Insurance certificates must name Brimstone and Fire LLC as an also insured. Certificate must show that concessionaire has comprehensive general coverage with at least \$1,000,000 per occurrence for bodily injury and property damage.
5. Concessionaire is responsible for all gross receipts taxes due.
6. Concessionaire is responsible for all sales taxes due if any.
7. Concessionaire is responsible for the following fees/items: health permit, fire extinguisher, Harveysburg business license, and service charge.
8. Concessionaires must be set up and ready no later than 10am each day the festival is open. Hours of service will be discussed at the concessionaries' meeting.
9. Menu boards and all signs must be hand painted or chalk boards with a renaissance period look.
10. Prices must be displayed in English pounds.
11. Concession unit numbers must be prominently displayed in plain view of the buying public.
12. Sound production devices are not permitted.
13. Only items specifically listed in concessions contract may be sold. Substitutions, changes or additions must be approved by Food and Beverage Director.
14. Concessionaires are not to sell any beverages, i.e. soda, water, beer, wine.
15. Concessionaires are responsible for maintaining their concession unit in a clean state.
16. Signage must be produced in a professional manner.
17. Each concessionaire must comply with the rules and regulation of the Warren County Health Department. Failure to comply will result in revocation of contract.
18. At least one fully charged, inspected, operational fire extinguisher must be in concessionaire's booth, preferably a class K if you are frying.
19. A fire inspection is required by the city for any persons or organizations using propane gas appliances and tanks or operating a food concession at any festival.
20. Set up time is Thursday after 8am or Friday after 8am. Concessionaire must be ready to serve 15 minutes before specified time on each day of the event. Concessionaire must not close prior to 6pm each day unless approved in advance. Early closure may result in an on the spot penalty of \$50.
21. Some electrical hookups are available and must be performed by the event specified electrician. Specific amperage and voltage needs must be noted on the application to assure availability. Each concessionaire must bring 150 feet of appropriate electrical cable with appropriate 50 amp hookup.
22. The festivals are family events providing good food, good entertainment, and educational exhibits. Therefore at all times, the concessionaire's conduct shall promote those themes. Customer service and product quality should be the number one priority. In issues concerning the customer, it shall be presumed that the customer is always right. The concessionaire will have enough product and staff to keep waiting lines to a minimum.
23. The concessionaire must keep its facility clean and maintain appropriate containers for trash. Condiments available to the public must be properly displayed. Concessionaire will have proper refrigeration and clean food service areas. In the event the concessionaire is advised that such does not exist, it will promptly implement actions to comply.
24. Concessionaire will not drain waste water on the grounds of the event. Grey water holding tanks will be available for dumping. There will be a fine if you are caught dumping in an unauthorized area.
25. At the end of any festival, your area will be cleaned up in the manner in which you found it.
26. Secret shoppers will be checking the quality of your concession operation during the festival. If at any time it is brought to the attention of the Food and Beverage Director that there are any issues, they will be addressed with concessionaire immediately.